

**THE COMMUNITY FOUNDATION OF  
NORTH FLORIDA, INC.**

**FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION**



**For the Years Ended December 31, 2015 and 2014**

**CARROLL and COMPANY**  
**CERTIFIED PUBLIC ACCOUNTANTS**

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**CARROLL and COMPANY**  
**CERTIFIED PUBLIC ACCOUNTANTS**

ABBY F. DUPREE, CPA, CGMA  
FREDERICK CARROLL III, CPA, CGMA  
KATHLEEN E. BROTHERS, CPA, CGMA  
STEPHANIE G. ZOTTOLI, CPA, CGMA  
RICH A. HEITMEYER, CPA

KRISTIE E. DEBOER, CPA  
LAUREE M. ELLIOTT, CPA  
TAMARA H. FULTZ, CPA  
STEPHEN C. ROEDER, CPA

2640-A Mitcham Drive  
Tallahassee, FL 32308-5400

(850) 877-1099  
Fax (850) 878-7000  
E-Mail: cpas@ccrpa.com  
Website address: www.ccrpa.com

MEMBERS

AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

FLORIDA INSTITUTE OF  
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**INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors  
The Community Foundation of North Florida, Inc.  
Tallahassee, Florida

We have audited the accompanying financial statements of The Community Foundation of North Florida, Inc. (a not-for-profit organization) which comprise the statements of financial position as of December 31, 2015 and 2014, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

To the Board of Directors  
The Community Foundation of North Florida, Inc.  
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We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Community Foundation of North Florida, Inc. as of December 31, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matter**

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of functional expenses on pages 19 and 20 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Carroll and Company*

May 12, 2016

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
**December 31, 2015 and 2014**

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***ASSETS***

	<u>2015</u>	<u>2014</u>
Cash and cash equivalents	\$ 1,015,214	\$ 1,534,363
Accounts receivable	2,264	250
Investments	35,476,728	32,235,819
Prepaid expenses	2,619	2,806
Pledges receivable	43,071	39,842
Property and equipment, net	28,602	24,318
Other assets	19,263	18,928
Investments held on behalf of others	5,700,833	5,994,572
Investments restricted for endowment purposes	<u>892,762</u>	<u>973,896</u>
<b>TOTAL ASSETS</b>	<u><b>\$43,181,356</b></u>	<u><b>\$40,824,794</b></u>

***LIABILITIES AND NET ASSETS***

<b>LIABILITIES</b>		
Accounts payable	\$ -0-	\$ 4,569
Amounts held on behalf of others	<u>5,700,833</u>	<u>5,994,572</u>
<b>TOTAL LIABILITIES</b>	<u><b>5,700,833</b></u>	<u><b>5,999,141</b></u>
<b>NET ASSETS</b>		
Unrestricted		
Undesignated	36,298,489	33,561,163
Board designated	<u>289,272</u>	<u>290,594</u>
Total unrestricted	36,587,761	33,851,757
Permanently restricted	<u>892,762</u>	<u>973,896</u>
<b>TOTAL NET ASSETS</b>	<u><b>37,480,523</b></u>	<u><b>34,825,653</b></u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u><b>\$43,181,356</b></u>	<u><b>\$40,824,794</b></u>

*See accompanying notes.*

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**STATEMENTS OF ACTIVITIES**  
**For the Years Ended December 31, 2015 and 2014**

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**2015**

	<b><u>Unrestricted</u></b>	<b><u>Permanently Restricted</u></b>	<b><u>Total</u></b>
<b>REVENUE AND SUPPORT</b>			
Contributions	\$ 7,244,291	\$ -0-	\$ 7,244,291
Administrative fees and other	94,094	-0-	94,094
Investment return, net	<u>(1,497,517)</u>	<u>(81,134)</u>	<u>(1,578,651)</u>
<b>TOTAL REVENUE AND SUPPORT</b>	<u>5,840,868</u>	<u>(81,134)</u>	<u>5,759,734</u>
<b>EXPENSES</b>			
Program services			
Grants and scholarships	2,577,193	-0-	2,577,193
Other program expenses	364,019	-0-	364,019
Supporting services			
General and administrative	140,367	-0-	140,367
Fundraising expenses	<u>23,285</u>	<u>-0-</u>	<u>23,285</u>
<b>TOTAL EXPENSES</b>	<u>3,104,864</u>	<u>-0-</u>	<u>3,104,864</u>
<b>CHANGE IN NET ASSETS</b>	2,736,004	(81,134)	2,654,870
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u>33,851,757</u>	<u>973,896</u>	<u>34,825,653</u>
<b>NET ASSETS, END OF YEAR</b>	<u>\$36,587,761</u>	<u>\$ 892,762</u>	<u>\$37,480,523</u>

*See accompanying notes.*

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**STATEMENTS OF ACTIVITIES (CONTINUED)**  
**For the Years Ended December 31, 2015 and 2014**

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**2014**

	<b><u>Unrestricted</u></b>	<b><u>Permanently Restricted</u></b>	<b><u>Total</u></b>
<b>REVENUE AND SUPPORT</b>			
Contributions	\$ 7,562,068	\$ 250	\$ 7,562,318
Administrative fees and other	87,396	-0-	87,396
Investment return, net	<u>460,404</u>	<u>(18,151)</u>	<u>442,253</u>
<b>TOTAL REVENUE AND SUPPORT</b>	<u>8,109,868</u>	<u>(17,901)</u>	<u>8,091,967</u>
<b>EXPENSES</b>			
Program services			
Grants and scholarships	2,792,669	-0-	2,792,669
Other program expenses	316,934	-0-	316,934
Supporting services			
General and administrative	132,695	-0-	132,695
Fundraising expenses	<u>28,362</u>	<u>-0-</u>	<u>28,362</u>
<b>TOTAL EXPENSES</b>	<u>3,270,660</u>	<u>-0-</u>	<u>3,270,660</u>
<b>CHANGE IN NET ASSETS</b>	4,839,208	(17,901)	4,821,307
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u>29,012,549</u>	<u>991,797</u>	<u>30,004,346</u>
<b>NET ASSETS, END OF YEAR</b>	<u>\$33,851,757</u>	<u>\$ 973,896</u>	<u>\$34,825,653</u>

*See accompanying notes.*

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**STATEMENTS OF CASH FLOWS**  
**For the Years Ended December 31, 2015 and 2014**

	<u>2015</u>	<u>2014</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 2,654,870	\$ 4,821,307
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	7,100	2,655
Noncash contributions	(522,975)	(543,839)
Investment income reinvested	(1,069,731)	(1,492,220)
Contributions restricted for long-term purposes	-0-	(250)
Net realized gains on sale of investments	(49,118)	(820,989)
Net unrealized losses on investments	2,620,886	1,609,525
(Increase) decrease in:		
Accounts receivable	(2,014)	33
Prepaid expenses	187	(1,056)
Pledges receivable	(3,229)	17,366
Increase (decrease) in:		
Accounts payable	(4,569)	3,547
Amounts held on behalf of others	<u>(580,293)</u>	<u>766,609</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u>3,051,114</u>	<u>4,362,688</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of property and equipment	(11,384)	(20,101)
Purchase of investments	(20,799,262)	(14,079,008)
Proceeds from sale of investments	17,240,718	10,074,357
Increase in other assets	<u>(335)</u>	<u>(1,890)</u>
<b>NET CASH USED IN INVESTING ACTIVITIES</b>	<u>(3,570,263)</u>	<u>(4,026,642)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Contributions restricted for long-term purposes	<u>-0-</u>	<u>250</u>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	(519,149)	336,296
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>1,534,363</u>	<u>1,198,067</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 1,015,214</u>	<u>\$ 1,534,363</u>

See accompanying notes.



**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2015**

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

A summary of the significant accounting policies consistently applied in the preparation of the accompanying financial statements follows.

***Nature of the Organization***

The Community Foundation of North Florida, Inc. (the Foundation) is a not-for-profit corporation organized in the State of Florida on March 20, 1997. The Foundation is responsible for charitable funds and the income generated by funds of many donors. The Foundation is committed to promoting the well being of mankind and to serving the general charitable, educational, and scientific needs of the inhabitants of North Florida through charitable grants at the discretion of the Board of Directors.

***Basis of Accounting***

The Foundation's books are maintained on the accrual basis of accounting.

***Basis of Presentation***

In accordance with accounting principles generally accepted in the United States of America, the Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. There were no temporarily restricted net assets as of December 31, 2015 and 2014.

***Cash Equivalents***

Cash equivalents consist of highly liquid investments with a maturity of three months or less when purchased.

***Investments***

The Foundation carries its investments at their fair values in the statements of financial position. Unrealized gains and losses are included in the change in net assets in the accompanying statements of activities.

***Pledges Receivable***

Pledges receivable are stated at net realizable value. The allowance for collection losses is established through charges to the provision for uncollectible pledges. The allowance is based on management's best estimate of the amounts that will not be collected.

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2015**

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**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Donated Assets***

Donated marketable securities and other non-cash donations are recorded as contributions at their estimated fair values at the date of donation.

***Property and Equipment***

Property and equipment are recorded at estimated fair market value at the date of donation or at cost if purchased. Additions, improvements, and other capital outlays that are over a threshold established by management and significantly extend the useful life of an asset are capitalized. If donors stipulate how long the donated assets must be used, contributions are recorded as restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as unrestricted support. Depreciation is computed on the straight-line method and is based on estimated useful lives ranging from five to seven years.

***Income Taxes***

The Foundation is a not-for-profit tax-exempt organization under Internal Revenue Code Section 501(c)(3), and has been classified as an organization that is not a private foundation under Section 509(a)(1). Accordingly, there is no provision for income taxes in these financial statements.

***Restricted and Unrestricted Revenue and Support***

In accordance with accounting principles generally accepted in the United States of America, the Foundation reports gifts of cash and other assets as restricted contributions when they are received with donor stipulations that limit the use of the donated assets. When the intent of the donor is that the assets are to remain in perpetuity and the Foundation does not have the right to invade the original principal, the assets are reported as permanently restricted. When a donor restriction expires (such as when a stipulated time restriction ends), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statements of activities as net assets released from restrictions.

***Expense Allocation***

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on management's assessment of staff time.

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2015**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

***Grants***

Grants are recorded as expenses when approved by the Board of Directors for payment.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results may differ from those estimates.

**NOTE B – INVESTMENTS**

Investments are stated at fair market value and consist of equities and mutual funds. Fair market values and unrealized appreciation as of December 31 are summarized below:

Description	2015			2014		
	Cost	Fair Market Value	Unrealized Appreciation (Depreciation)	Cost	Fair Market Value	Unrealized Appreciation (Depreciation)
Equities and mutual funds	\$ 34,993,830	\$ 33,440,583	\$ (1,553,247)	\$ 37,986,856	\$ 39,204,287	\$ 1,217,431
Hedge funds	8,000,000	7,779,366	(220,634)	-0-	-0-	-0-
Private equity fund	920,000	850,374	(69,626)	-0-	-0-	-0-
<b>Total</b>	<b>\$ 43,913,830</b>	<b>\$ 42,070,323</b>	<b>\$ (1,843,507)</b>	<b>\$ 37,986,856</b>	<b>\$ 39,204,287</b>	<b>\$ 1,217,431</b>

Total investment return for the years ended December 31 consists of the following:

	2015	2014
Investment income, net	\$ 993,117	\$ 1,230,789
Net realized gains on sale of investments	49,118	820,989
Net unrealized losses on investments	(2,620,886)	(1,609,525)
	<b>\$ (1,578,651)</b>	<b>\$ 442,253</b>

For the years ended December 31, 2015 and 2014, investment expenses in the amount of \$72,601 and \$107,827, respectively, are netted against investment income.

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2015**

**NOTE C – FAIR VALUE MEASUREMENTS**

The Foundation follows the provisions of the Financial Accounting Standards Board’s Accounting Standards Codification Topic 820, *Fair Value Measurements and Disclosures* (ASC 820). ASC 820 establishes a common definition for fair value to be applied to U.S. generally accepted accounting principles requiring use of fair value, establishes a framework for measuring fair value, and expands disclosures about fair value measurements. The standard establishes a fair value hierarchy about the assumptions used to measure fair value and clarifies assumptions about risk and the effect of a restriction on the sale or use of an asset. This standard does not require any new fair value measurements, but rather applies to all other accounting pronouncements that require or permit fair value measurements.

ASC 820 defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (or exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. ASC 820 also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. The standard describes three levels of inputs that may be used to measure fair value:

*Level 1:* Observable inputs such as quoted prices (unadjusted) in active markets that are accessible at the measurement date for identical, unrestricted assets or liabilities.

*Level 2:* Inputs other than quoted prices included within Level 1 that are observable for the asset or liability either directly or indirectly. These include quoted prices of similar assets or liabilities in active markets; quoted prices for identical or similar assets or liabilities in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the same term of the assets or liabilities.

*Level 3:* Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

The following table presents the financial instruments carried at fair value as of December 31, 2015:

	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Total</b>
Equities and mutual funds	\$33,440,583	–	–	\$33,440,583
Hedge funds	–	–	\$ 7,779,366	7,779,366
Private equity fund	–	–	\$ 850,374	850,374
				<b>\$42,070,323</b>

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2015**

**NOTE C – FAIR VALUE MEASUREMENTS** *(Continued)*

The following table presents the financial instruments carried at fair value as of December 31, 2014:

	Level 1	Level 2	Level 3	Total
Equities and mutual funds	\$39,204,287	–	–	\$39,204,287

The fair value of financial instruments including cash and cash equivalents, prepaid expenses, pledges receivable, other assets, accounts payable, and amounts held on behalf of others approximates carrying value, principally because of the short maturity of those items.

While the Foundation believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different estimate of fair value as of the reporting date.

The table below presents information about recurring fair value measurements that use significant unobservable inputs (Level 3) measurements:

Assets	Hedge funds	Private equity fund	Total
Beginning balance at December 31, 2014	\$ -0-	\$ -0-	\$ -0-
Purchases	8,000,000	920,000	8,920,000
Total gains or (losses) for the period	(220,634)	(69,626)	(290,260)
Ending balance at December 31, 2015	\$ 7,779,366	\$ 850,374	\$ 8,629,740

The following table describes the valuation techniques used for recurring fair value measurements for assets in Level 3 of the fair value hierarchy:

	Quantitative Information about Level 3 Fair Value Measurements			
	Fair value	Unfunded Commitment	Redemption frequency	Redemption notice period
Hedge funds (a)	\$ 7,779,366	\$ -0-	2 x year	65 – 95 days
Private equity fund (b)	\$ 850,374	\$ 3,080,000	N/A	

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2015**

**NOTE C – FAIR VALUE MEASUREMENTS (Continued)**

- (a) The Foundation’s investment portfolio includes two (2) hedge funds. One of the funds is a non-diversified, closed-end management investment company with an objective to allocate assets while diversifying risk across a number of specific investment strategies. The second fund is a non-diversified, closed-end management investment company with an investment objective to meet or exceed the return of the broad equity markets over a full market cycle with less volatility than the equity markets as measured by the MSCI World Index. The funds will not be listed on any securities exchange and it is not anticipated that a secondary market will develop. The fair value of the fund is calculated using the net asset value per share, and may be subject to later adjustment or revision.
- (b) The Foundation’s investment in the private equity fund consists of a diversified portfolio including global private equity, special situations, and real estate funds. Funding of the purchase commitments is anticipated to occur within three to five years of entry into the fund and will be funded with proceeds from rebalancing the Foundation’s investment pool. The life cycle of the fund is estimated to be twelve years. Fair value of the fund is estimated using the net asset value.

**NOTE D – PLEDGES RECEIVABLE**

Pledges receivable consist of unconditional promises to give for an agency fund held by the Foundation. Pledges receivable as of December 31 are due as follows:

	<b>2015</b>	<b>2014</b>
Less than one year	\$ 14,961	\$ 14,170
One to five years	28,110	25,672
<b>TOTAL</b>	<b>\$ 43,071</b>	<b>\$ 39,842</b>

**NOTE E – PROPERTY AND EQUIPMENT**

Property and equipment included the following as of December 31, 2015 and 2014:

	<b>2015</b>	<b>2014</b>
Furniture and equipment	\$ 48,681	\$ 38,140
Less: Accumulated depreciation	(20,079)	(13,822)
<b>PROPERTY AND EQUIPMENT, net</b>	<b>\$ 28,602</b>	<b>\$ 24,318</b>

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2015**

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**NOTE F – AMOUNTS HELD ON BEHALF OF OTHERS**

Amounts held on behalf of others represent assets contributed to the Foundation directly from nonprofit organizations that name themselves as the beneficiary of the agency endowment fund created. In accordance with accounting principles generally accepted in the United States of America, community foundations receiving assets from a nonprofit entity that specifies itself as the beneficiary, even if the variance power is explicitly stated in the gift instrument, is deemed not a gift to the Foundation but instead a liability due back to the nonprofit organization.

As of December 31, 2015 and 2014, the Foundation held 100 and 98 agency endowment funds with a combined fair value of \$5,700,833 and \$5,994,572, respectively, which are presented as amounts held on behalf of others in the accompanying statements of financial position. Financial activity related to these funds for the years ended December 31, 2015 and 2014 is reflected in the net change in amounts held on behalf of others, and is therefore excluded in the accompanying statements of activities. The following table summarizes activity in these funds during the years ended December 31:

	<b>2015</b>	<b>2014</b>
Balance at beginning of year	\$ 5,994,572	\$ 5,309,461
Gifts	221,880	797,479
Net return on investments	(286,553)	81,498
Grants	(135,696)	(108,001)
Administrative fees	(93,370)	(85,865)
<b>BALANCE AT END OF YEAR</b>	<b>\$ 5,700,833</b>	<b>\$ 5,994,572</b>

**NOTE G – CONCENTRATION OF CREDIT RISK**

The Foundation maintains its cash balances at financial institutions. The accounts are insured by the Federal Deposit Insurance Corporation up to \$250,000 as of December 31, 2015 and 2014. Uninsured bank balances as of December 31, 2015 and 2014 totaled \$611,920 and \$900,187, respectively.

**NOTE H – BOARD DESIGNATED NET ASSETS**

In March 2014, the Foundation's Board of Directors established an operating reserve to support the general operations of the Foundation. Board designated net assets total \$289,272 and \$290,594 as of December 31, 2015 and 2014, respectively.

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2015**

**NOTE I – UNRESTRICTED NET ASSETS**

Included in unrestricted net assets as of December 31, 2015 and 2014 are the following:

	<b>2015</b>	<b>2014</b>
Donor advised	\$33,159,770	\$30,529,583
Agency	1,703,138	1,472,020
Unrestricted – other	805,122	890,840
Operating administration	342,795	330,568
Designated	315,102	323,874
Scholarship	158,574	173,121
Field of interest	96,214	102,165
Project fund	7,046	29,586
	<b>\$36,587,761</b>	<b>\$33,851,757</b>

Although grant recommendations are accepted from the donors or other advisors of these funds, the Foundation has variance power; that is, the ultimate discretion of the use of these funds lies with the Board of Directors. Thus, such funds represent unrestricted net assets to the Foundation.

**NOTE J – PERMANENTLY RESTRICTED NET ASSETS**

The Foundation’s endowments consist of two donor restricted funds. As required by generally accepted accounting principles, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions. The Foundation does not hold any funds designated by the Board of Directors to function as endowments.

***Interpretation of Relevant Law***

The Foundation’s Board of Directors understands that the Uniform Prudent Management of Institutional Funds Act applies to all nonprofit organizations incorporated in the State of Florida as of July 1, 2012.

Unless a donor imposes a restriction to the contrary, all endowment funds at the Foundation adhere to the spending policy adopted by the Foundation’s Board of Directors. The spending policy does not require preservation of the fair value of the original gift, but rather specifically states that spending may include income as well as principal.



**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2015**

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**NOTE J – PERMANENTLY RESTRICTED NET ASSETS (Continued)**

With regard to donor restricted endowments where the donor expressly states that distributions shall not be made from principal, the Foundation respects and enforces the donor’s restriction to preserve the historic gift value of the fund.

***Endowment Net Asset Composition***

Endowment net assets consist of the following as of December 31:

	<b><u>2015</u></b>	<b><u>2014</u></b>
Permanently restricted:		
Donor restricted endowment funds	\$ <u>892,762</u>	\$ <u>973,896</u>

***Changes in Endowment Net Assets***

Changes in permanently restricted endowment net assets during the years ended December 31, 2015 and 2014 were as follows:

	<b><u>2015</u></b>	<b><u>2014</u></b>
Balance at beginning of year	\$ <u>973,896</u>	\$ <u>991,797</u>
Investment return:		
Investment income, net	24,384	37,453
(Depreciation) appreciation (realized and unrealized)	<u>(69,396)</u>	<u>(21,566)</u>
Total investment return	<u>(45,012)</u>	<u>15,887</u>
Contributions	<u>-0-</u>	<u>250</u>
Appropriation of endowment assets for expenditure	<u>(36,122)</u>	<u>(34,038)</u>
Balance at end of year	\$ <u>892,762</u>	\$ <u>973,896</u>

***Endowment Spending Policy***

The Foundation’s Board-adopted spending policy for endowments:

- is determined on a total return system,
- allows endowment funds to spend four percent (4%) of the twenty-quarter average market value as of December of the prior year, and

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2015**

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**NOTE J – PERMANENTLY RESTRICTED NET ASSETS (Continued)**

- does not require preservation of the fair value of the original gift, but rather specifically states that spending may include income as well as principal.

***Endowment Investment Policy***

The endowment investment policy adopted by the Foundation's Board of Directors seeks long-term growth of principal to preserve and grow Foundation assets, cover expenses, and maintain the approved spending rate of the funds. The Foundation maximizes the probability that the funds will meet or exceed an annualized target rate of return, adjusted for inflation over a five-year rolling period, by having a target rate of return equal to the Board-adopted spending policy's percentage amount plus inflation plus expenses. The Board of Directors considers and seeks to minimize appropriate risks when managing the funds and selecting investment strategies. The strategies for achieving the Foundation's investment objectives include a well-diversified portfolio, target allocations in each investment category, guidelines and restricted investments, benchmarks for performance of each asset class, low fees, performance measurement, regular monitoring, and detailed reports.

**NOTE K – ADMINISTRATIVE FEE REVENUE**

The Foundation charges an annual administrative fee on individual funds maintained during the year, which is recorded as administrative fees by the Foundation's operating fund. Total administrative fee revenue from all funds was \$458,514 and \$426,224 for the years ended December 31, 2015 and 2014, respectively. Administrative fees charged to agency endowment funds are reflected in the accompanying statements of activities and total \$93,370 and \$85,865 for the years ended December 31, 2015 and 2014, respectively (Note F). Administrative fees charged to other funds are not reflected in the accompanying statements of activities since they represent inter-fund transfers between the Foundation's operating fund and the other individual funds owned by the Foundation.

**NOTE L – DEFINED CONTRIBUTION PLAN**

The Foundation maintains a defined contribution plan (Simple IRA Plan) covering all employees with annual compensation of \$5,000 or more. Employees can elect to defer annually up to the maximum amount of their compensation allowed by the Internal Revenue Service. The Foundation is required to make matching participant contributions to the Simple IRA Plan up to three percent (3%) of its individual participants' compensation. Total contributions to the plan totaled \$7,064 and \$8,415 in 2015 and 2014, respectively.

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2015**

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**NOTE M – COMMITMENTS**

The Foundation leases office space under a non-cancelable operating lease expiring in December 2019. Future minimum payments required under the lease as of December 31, 2015 are as follows:

<b>Year Ending December 31</b>	
2016	\$ 39,223
2017	40,007
2018	40,807
2019	41,623
<b>Total</b>	<b>\$ 161,660</b>

Rent expense for the years ended December 31, 2015 and 2014 totaled \$37,280 and \$15,720, respectively.

In December 2011, the Foundation entered into a three-year contract with a provider for a software subscription. The agreement required an initial setup fee of \$26,250 and annual payments totaling \$35,000. This project is funded through a grant from the John S. and James L. Knight Foundation Donor Advised Fund. In 2013, the Foundation was notified that its final payment under this contract was reduced to \$15,000. As of December 31, 2015 and 2014, respectively, there was no outstanding balance under this contract.

**NOTE N – UNCERTAIN TAX POSITIONS**

Management is not aware of any activities that would jeopardize the Foundation's tax-exempt status, and believes it has no uncertain tax positions that qualify for either recognition or disclosure in the financial statements as of and for the years ended December 31, 2015 and 2014.

The Foundation is subject to routine audits by taxing jurisdictions; however, there are currently no audits in progress for any tax periods. The Foundation believes it is no longer subject to income tax examinations for fiscal years ending prior to December 31, 2012.

**NOTE O – SUBSEQUENT EVENTS**

The Foundation has evaluated subsequent events through May 12, 2016, the date which the financial statements were available to be issued.

**SUPPLEMENTARY INFORMATION**

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**SCHEDULES OF FUNCTIONAL EXPENSES**  
**For the Years Ended December 31, 2015 and 2014**

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**2015**

	<b><u>Program Services</u></b>		<b><u>Supporting Services</u></b>		<b><u>Total</u></b>
	<b><u>Grants and Scholarships</u></b>	<b><u>Other Program Expenses</u></b>	<b><u>General and Administrative</u></b>	<b><u>Fundraising Expenses</u></b>	
Grants to charitable organizations	\$ 2,577,193	\$ -0-	\$ -0-	\$ -0-	\$ 2,577,193
Payroll expenses	-0-	263,212	91,575	-0-	354,787
Rent	-0-	29,311	7,969	-0-	37,280
Project expenses	-0-	34,681	-0-	-0-	34,681
Donor development expenses	-0-	-0-	-0-	17,769	17,769
Professional fees	-0-	-0-	13,999	-0-	13,999
Software lease expenses	-0-	8,504	2,312	-0-	10,816
Office expenses	-0-	6,099	1,658	-0-	7,757
Depreciation expense	-0-	-0-	7,100	-0-	7,100
Insurance	-0-	5,294	1,439	-0-	6,733
Telephone and internet expenses	-0-	5,280	1,436	-0-	6,716
Seminar and meeting expenses	-0-	5,061	1,376	-0-	6,437
Membership dues	-0-	4,415	1,200	-0-	5,615
Printing and publication expenses	-0-	-0-	-0-	5,516	5,516
Moving expense	-0-	-0-	5,322	-0-	5,322
Board meeting expenses	-0-	-0-	3,981	-0-	3,981
Postage and delivery	-0-	1,561	425	-0-	1,986
Miscellaneous expenses	-0-	601	164	-0-	765
Licenses and filing fees	-0-	-0-	411	-0-	411
	<b><u>\$ 2,577,193</u></b>	<b><u>\$ 364,019</u></b>	<b><u>\$ 140,367</u></b>	<b><u>\$ 23,285</u></b>	<b><u>\$ 3,104,864</u></b>

**THE COMMUNITY FOUNDATION OF NORTH FLORIDA, INC.**  
**SCHEDULES OF FUNCTIONAL EXPENSES (CONTINUED)**  
**For the Years Ended December 31, 2015 and 2014**

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**2014**

	<b><u>Program Services</u></b>		<b><u>Supporting Services</u></b>		<b><u>Total</u></b>
	<b><u>Grants and Scholarships</u></b>	<b><u>Other Program Expenses</u></b>	<b><u>General and Administrative</u></b>	<b><u>Fundraising Expenses</u></b>	
Grants to charitable organizations	\$ 2,792,669	\$ -0-	\$ -0-	\$ -0-	\$ 2,792,669
Payroll expenses	-0-	239,149	90,648	-0-	329,797
Project expenses	-0-	26,769	-0-	-0-	26,769
Donor development expenses	-0-	-0-	-0-	21,370	21,370
Rent	-0-	11,974	3,746	-0-	15,720
Professional fees	-0-	-0-	13,437	-0-	13,437
Office expenses	-0-	6,761	2,115	-0-	8,876
Software lease expenses	-0-	6,654	2,082	-0-	8,736
Seminar and meeting expenses	-0-	5,775	1,807	-0-	7,582
Printing and publication expenses	-0-	-0-	-0-	6,992	6,992
Miscellaneous expenses	-0-	5,053	1,580	-0-	6,633
Telephone and internet expenses	-0-	4,566	1,428	-0-	5,994
Insurance	-0-	4,080	1,276	-0-	5,356
Board meeting expenses	-0-	-0-	4,803	-0-	4,803
Moving expense	-0-	-0-	4,748	-0-	4,748
Membership dues	-0-	3,104	971	-0-	4,075
Depreciation expense	-0-	-0-	2,655	-0-	2,655
Postage and delivery	-0-	1,577	493	-0-	2,070
Utilities	-0-	1,472	460	-0-	1,932
Licenses and filing fees	-0-	-0-	446	-0-	446
	<u>\$ 2,792,669</u>	<u>\$ 316,934</u>	<u>\$ 132,695</u>	<u>\$ 28,362</u>	<u>\$ 3,270,660</u>